

Desktop Support Engineer Job Description

Our company is growing rapidly and is hiring for a desktop support engineer. To join our growing team, please review the list of responsibilities and qualifications.

Responsibilities for desktop support engineer

- Update all request logs using SERVICE MANAGER / other Configuration Management System maintaining accurate records in respect of actions taken, histories and updating information on the systems as required
- Ensure appropriate support is provided within contractual support hours
- Most of these tickets are stubborn problems or outage situations
- Plan and upkeep of a preventative maintenance schedule and ensure tasks are completed regularly following best practices
- To be responsible for the upkeep of vehicles used to provide the BRS support, including safety, daily visual checks to ensure roadworthiness and to ensure vehicles are kept at least a quarter/half filled with fuel (minimum)
- To answer telephone calls from the Ultra Service Desk relating to BRS support incidents and requests in a consistent and professional manner
- To be responsible for and work with support teams throughout Service Delivery and 3rd parties on
- Building and maintaining Windows 7 and Windows 10 desktop images according to industry best practices
- Configuring and supporting workstations and printers in a Windows networked environment
- Support of handheld devices/Smartphones including Android and iPhone

Qualifications for desktop support engineer

- Scripting experience including bash and Powershell
- Applications administration expertise such as with the Atlassian stack
- Willingness and ability to handle requests outside of your core responsibilities and to learn new technologies
- Experience with Cisco Telephony solutions and/or Google Apps
- Minimum 3 years experience using the functionality of at least one of the Lab Information Systems such as Empower, Labware LIMS, SDMS Nugensis, Biovia ELN, LES, Veeva Vault in the pharmaceutical, biotechnology, or other related industry
- Understanding of analytical chemistry and instrumental analysis

Desktop Support Engineer Guide

EW Minium



Desktop Support Engineer Guide:

Desktop Support Resource Guide TechRepublic, Incorporated, 2003-08 *A Guide to Computer User Support for Help Desk & Support Specialists* Fred Beisse, 2004 A standard for help desk professionals and those considering becoming support professionals this text focuses on key information for user support professionals including decision making communicating successfully with a client determining the client's specific needs and writing for the end user This text has been updated to reflect the latest in support industry trends especially the use of Web and email based support For those considering entering the field alternate career paths for user support workers are described This edition has retained and updated the CloseUp feature which details real life scenarios of working professionals and issues in the workplace With balanced coverage of both people skills and technical skills this book is an excellent resource for those in the technical support field Endpoint Security and Compliance Management Design Guide Using IBM Tivoli Endpoint Manager Axel Buecker, Alisson Campos, Peter Cutler, Andy Hu, Garreth Jeremiah, Toshiki Matsui, Michal Zarakowski, IBM Redbooks, 2012-08-22 Organizations today are more widely distributed than ever before which can make systems management tasks such as distributing software patches and security policies extremely challenging The IBM Tivoli Endpoint Manager platform is architected for today's highly diverse distributed and complex IT environments It provides real time visibility and control through a single infrastructure single agent and single console for systems lifecycle management endpoint protection and security configuration and vulnerability management This platform enables organizations to securely manage their global IT infrastructures faster and more accurately resulting in improved governance control visibility and business agility Plus it gives organizations the ability to handle tomorrow's unforeseen challenges In this IBM Redbooks publication we provide IT security professionals with a better understanding around the challenging topic of endpoint management in the IT security domain We focus on IBM Tivoli Endpoint Manager for Security and Compliance and describe the product architecture and provide a hands on design guide for deploying the solution This book is a valuable resource for security professionals and architects who want to understand and implement a centralized endpoint management infrastructure and endpoint protection to better handle security and compliance challenges The Complete Idiot's Guide to the Perfect Resume Susan Ireland, 2006 An updated and revised edition of one of Alpha Books top career guides helps readers put together an attention grabbing resume that will help land them their dream jobs The book includes dozens of sample resume styles an action plan for a successful job search and professional advice on creating cover letters finessing the toughest interview and writing thank you and follow up letters More concise step by step information for creating a resume for a variety of commonly faced situations including career change employment gaps age discrimination and layoffs An increased emphasis on the combination resume the chronological format with skill headings within each job title section which has become one of the most widely accepted formats by employers Arms job seekers with a clear understanding of the principles of creating a great resume allowing them to adapt

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InfoWorld ,1994-06-20 InfoWorld is targeted to Senior IT professionals Content is segmented into Channels and Topic Centers InfoWorld also celebrates people companies and projects

Open Systems Handbook Thomas F. Wheeler,1992 Author Thomas Wheeler uses his experience with the Sloan School at MIT and his presentations to executive groups across the U S to provide an eye opening look at the many practical applications of open systems technology Wheeler examines ways to exploit open systems technology to solve immediate problems while optimizing capital and human investments This handbook provides management with insight into potential growth while creating a base for strategic plans Contents include characteristics of open systems clients and client software and transition scenarios

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