

Basic Computer Literacy Exam

Name: _____ Grade & Section: _____ Score: _____

Directions: Choose the best answer and write the letters only in the space provided.

1. A desktop computer is also known as
A. PC B. Laptop C. Mainframe D. Palmtop
2. CPU is the _____ of computer.
A. Brain B. Ear C. Eye D. All above these
3. _____ computer is the most powerful computer.
A. Mini B. Micro C. Super D. Mainframe
4. _____ is the physical device of a computer system.
A. Program B. Software C. Hardware D. Application
5. Which of the following is not Computer Hardware?
A. Mouse B. Monitor C. Printer D. Antivirus
6. _____ is processed by the computer into information.
A. Data B. Processor C. Numbers D. Input
7. Which of the following device cannot be shared in Network?
A. printer B. hard disk C. cd drive D. mouse
8. _____ is the mainboard of computer.
A. CPU B. RAM C. Motherboard D. ROM
9. LCD stands for
A. Liquid Crystal Display C. Liquefied Cathode Display
B. Liquefied Crystal Display D. Liquid Cathode Display
10. Which of the following is the smallest computer?
A. Desktop B. Notebook C. Laptop D. Workstation
11. Personal computer is a _____
A. Minicomputer B. Supercomputer C. Microcomputer D. Mainframe computer
12. What is the meaning of .EXE?
A. Express file B. Executable file C. Command file D. System file
13. Non-physical components of the computer are referred to as
A. Software B. CPU C. Hardware D. Program
14. Information on a computer is stored as _____
A. digital data B. hybrid data C. modem data D. analog data
15. What is called the starting up on operating system?
A. Starting B. Entering C. Booting D. Formatting
16. Click and double-click are achieved using the _____
A. Mouse B. Headphone C. Modem D. Keyboard
17. Where is the DVD disk put in a computer?
A. USB port B. Floppy drive C. DVD drive D. Hard disk drive
18. CPU is an abbreviation for _____
A. Computer processing unit C. Control processing unit
B. Central processing unit D. Command processing unit
19. A website's main page is called its
A. Search page B. Bookmark C. Home page D. Browser page
20. Microsoft word is an example of
A. An operation system C. A processing device
B. An input device D. Application software
21. The smallest unit of information a computer can understand, and the process is known as a
A. Megabyte B. Kilobyte C. Byte D. Bit

Computer Literacy Exam Study Guide

**John M. Preston, Robert Ferrett, Sally
Preston**

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certification standards and provide readers with a broad understanding of the key components of computer literacy in order to prepare for the exam. This certification has 3 units: Unit 1 Computing Fundamentals, computer concepts, Unit 2 Using Productivity Software, and Unit 3 Living Online the Internet. Each of these units is available as a separate Computer Literacy for IC3 text. This text contains Unit 1 Computing Fundamentals and covers basic computer concepts including computer hardware, computer software, and using an operating system. The second edition of Computer Literacy for IC3 has been revised to keep up with the IC3 program's evolution, which reflects the recent changes in computers and technology. Instead of publishing one large comprehensive text, the three units are now available as separate smaller texts.

Computer Literacy for IC3 Unit 2 John Preston, Robert Ferrett, Sally Preston, Professor of Philosophy John Preston, 2009. Written to provide all students with an opportunity to learn and demonstrate computer and Internet literacy. Computer Literacy for IC3 was written to align with a certification called Internet and Computing Core Certification IC3. This certification is for users who want to demonstrate critical computer and Internet skills valued in today's academic and professional environments. The Computer Literacy for IC3 text is written to meet the certification standards and provide students with a broad understanding of the key components of computer literacy in order to prepare for the exam. This certification has 3 units: Unit 1 Computing Fundamentals, computer concepts, Unit 2 Using Productivity Software, and Unit 3 Living Online the Internet. Each of these units is available as a separate Computer Literacy for IC3 text. This text contains Unit 2 Using Productivity Software and covers productivity software based on Microsoft Office, including common program functions, word processing functions, spreadsheet functions, and presentation software functions. The second edition of Computer Literacy for IC3 has been revised to keep up with the IC3 program's evolution, which reflects the recent changes in computers and technology. Instead of publishing one large comprehensive text, the three units are now available as separate smaller texts.

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