

# Clinical Documentation Cheat Sheet

Documentation Element	Description	Key Points
Patient Identification	Patient's personal information	Include name, date of birth, medical record number, and contact details.
Medical History	Comprehensive medical background	Document past and current medical conditions, surgeries, and family history.
Medication List	Current and past medications	Include dosages, frequency, and any adverse reactions.
Allergies	Documented allergies or reactions	Note specific allergens and type of reactions experienced.
Chief Complaint	Primary reason for the visit	Record the patient's main concern or symptom.
History of Present Illness	Detailed account of the chief complaint	Describe the onset, duration, intensity, and associated symptoms.
Physical Examination	Findings from the physical assessment	Document vital signs, general appearance, and system-specific findings.
Assessment and Plan	Clinical judgment and care plan	Summarize diagnoses and outline the treatment plan, including medications, therapies, and follow-up.
Progress Notes	Ongoing documentation of care	Record changes in condition, response to treatment, and any modifications in the plan.
Discharge Summary	Overview of the hospitalization or visit	Summarize the reason for admission, course of treatment, final diagnoses, and follow-up instructions.

# Clinical Documentation Guide

**Trey La Charité**



## **Clinical Documentation Guide:**

*Guide to Clinical Documentation* Debra Sullivan, 2011-12-22 Develop the skills you need to effectively and efficiently document patient care for children and adults in clinical and hospital settings This handy guide uses sample notes writing exercises and EMR activities to make each concept crystal clear including how to document history and physical exams and write SOAP notes and prescriptions

A Practical Guide to Clinical Documentation in Behavioral Health Care Joint Commission on Accreditation of Healthcare Organizations, 1997-01-01

*Clinical Documentation Reference Guide - First Edition* AAPC, 2020-03-12 It's not the quantity of clinical documentation that matters it's the quality Is your clinical documentation improvement CDI program identifying your outliers Does your documentation capture the level of ICD 10 coding specificity required to achieve optimal reimbursement Are you clear on how to fix your coding and documentation shortfalls Providing the most complete and accurate coding of diagnoses and site specific procedures will vastly improve your practice's bottom line Get the help you need with the Clinical Documentation Reference Guide This start to finish CDI primer covers medical necessity joint shared visits incident to billing preventative care visits the global surgical package complications and comorbidities and CDI for EMRs Learn the all important steps to ensure your records capture what your physicians perform during each encounter Benefit from methods to effectively communicate CDI concerns and protocols to your providers Leverage the practical and effective guidance in AAPC's Clinical Documentation Reference Guide to triumph over your toughest documentation challenges Prevent documentation deficiencies and keep your claims on track for optimal reimbursement Understand the legal aspects of documentation Anticipate and avoid documentation trouble spots Keep compliance issues at bay Learn proactive measures to eliminate documentation problems Work the coding mantra specificity specificity Avoid common documentation errors identified by CERT and RACs Know the facts about EMR templates and the pitfalls of auto populate features Master documentation in the EMR with guidelines and tips Conquer CDI time based coding for E M The Clinical Documentation Reference Guide is approved for use during the CDEO certification exam

Guide to Clinical Documentation Debra D Sullivan, 2018-07-25 Understand the when why and how Here's your guide to developing the skills you need to master the increasing complex challenges of documenting patient care Step by step a straightforward how to approach teaches you how to write SOAP notes document patient care in office and hospital settings and write prescriptions You'll find a wealth of examples exercises and instructions that make every point clear and easy to understand

*Complete Guide to Documentation* Lippincott Williams & Wilkins, 2008 Thoroughly updated for its Second Edition this comprehensive reference provides clear practical guidelines on documenting patient care in all nursing practice settings the leading clinical specialties and current documentation systems This edition features greatly expanded coverage of computerized charting and electronic medical records EMRs complete guidelines for documenting JCAHO safety goals and new information on charting pain management Hundreds of filled in sample forms show specific content and

wording Icons highlight tips and timesavers critical case law and legal safeguards and advice for special situations Appendices include NANDA taxonomy JCAHO documentation standards and documenting outcomes and interventions for key nursing diagnoses

**The Physician Advisor's Guide to Clinical Documentation Improvement** Trey La Charité, James S. Kennedy, 2014

*Clinical Documentation Improvement* Rn Phn Nkwuaku, Msn Cphq, 2015-12-17

Clinical Documentation Improvement CDI Made Easy is a great resource and reference that every Clinical Documentation Improvement Specialist Professional CDIS CDIP coder physician champion advisor and others involved in the CDI must have The book is a compendium of sound clinical knowledge and experience clinical documentation expertise and quality which will help the CDIS CDIP and others maximize their potentials in performing their core duties Whether you are a new CDIS trying to learn CDI or an experienced CDIS hoping to stay current with CDI world or involved in the CDI this book will be very valuable to you Remember accurate and quality documentation is a reflection of great patient care If it wasn't documented and documented accurately it never happened This book clearly explained various query opportunities by Major Disease Classifications MDCs with some sample queries It defines and analyses different disease processes creates CDIS awareness and what to look for under various MDCs ICD 10 CM PCS explained current CMS Pay for Performance P4P and the CDI responsibility under P4P explained some pertinent coding guidelines 2016 Official Coding Guidelines for Coding and Reporting AHIMA ACDIS practice brief for queries and compliance and much more I have no doubt in my mind that this book is a concise but a comprehensive tool and reference that anyone involved in CDI should always have at his/her side

The Author Anthony O Nkwuaku RN PHN MSN CPHQ CCDS is very knowledgeable and experienced as a clinician clinical instructor and Clinical Documentation Improvement Specialist

*The Clinical Documentation Improvement Specialist's Handbook, Second Edition* Heather Taillon, 2011-01-21

The Clinical Documentation Improvement Specialist's Handbook Second Edition Marion Kruse MBA RN Heather Taillon RHIA CCDS Get the guidance you need to make your CDI program the best there is The Clinical Documentation Improvement Specialist's Handbook Second Edition is an all-inclusive reference to help readers implement a comprehensive clinical documentation improvement CDI program with in-depth information on all the essential responsibilities of the CDI specialist This edition helps CDI professionals incorporate the latest industry guidance and professional best practices to enhance their programs Co-authors Heather Taillon RHIA and Marion Kruse MBA RN combine their CDI and coding expertise to explain the intricacies of CDI program development and outline the structure of a comprehensive multi-disciplinary program In this edition you will learn how to Adhere to the latest government and regulatory initiatives as they relate to documentation integrity Prepare for successful ICD 10 transition by analyzing your CDI program Step up physician buy-in with the improved education techniques Incorporate the latest physician query guidance from the American Health Information Management Association AHIMA

Table of Contents Chapter 1 Building the CDI Program Chapter 2 CDI and the healthcare system Chapter 3 Application of coding guidelines Chapter 4 Compliant physician

queries Chapter 5 Providing physician education Chapter 6 Monitoring the CDI program What's new in the Second Edition Analysis of new industry guidance including AHIMA's Managing an Effective Query Process and Guidance for Clinical Documentation Improvement Programs CMS guidance from new IPPS regulations MLN Matters articles Quality Improvement Organizations and the Recovery Audit Contractor RAC program among others Strategies to help you incorporate the guidance into your CDI program Tools to help you interpret MAC initiatives and RAC focus areas to enhance your CDI program and help prevent audit takebacks New sample queries forms tools and industry survey data BONUS TOOLS This book also includes bonus online tools you can put to use immediately Sample query forms Sample job descriptions for CDI managers and CDI specialists Sample evaluation form for CDI staff Sample pocket guide of common documentation standards

**The Clinical Documentation Improvement Specialist's Complete Training Guide** Laurie L. Prescott, 2014-10-23 Your new CDI specialist starts in a few weeks They have the right background to do the job but need orientation training and help understanding the core skills every new CDI needs Don't spend time creating training materials from scratch ACDIS acclaimed CDI Boot Camp instructors have created The Clinical Documentation Improvement Specialist's Complete Training Guide to serve as a bridge between your new CDI specialists first day on the job and their first effective steps reviewing records The Clinical Documentation Improvement Specialist's Complete Training Guide is the perfect resource for CDI program managers to help new CDI professionals understand their roles and responsibilities It will get your staff trained faster and working quicker This training guide provides An introduction for managers with suggestions for training staff and guidance for manual use Sample training timelines Test your knowledge questions to reinforce key concepts Case study examples to illustrate essential CDI elements Documentation challenges associated with common diagnoses such as sepsis pneumonia and COPD Sample policies and procedures

**Documentation for Rehabilitation - E-Book** Lori Quinn, James Gordon, 2015-11-18 NEW Standardized Outcome Measures chapter leads to better care and patient management by helping you select the right outcome measures for use in evaluations re evaluations and discharge summaries UPDATED content is based on data from current research federal policies and APTA guidelines including incorporation of new terminology from the Guide to Physical Therapist 3.0 and ICD 10 coding EXPANDED number of case examples covers an even broader range of clinical practice areas

*The Physician Advisor's Guide to Clinical Documentation Improvement* Trey La Charité, James S Kennedy, MD, CCS, Cdip, 2014-04-30 The Physician Advisor's Guide to Clinical Documentation Improvement Physician advisors are not just needed for case management anymore ICD 10 CM PCS and the changing landscape of healthcare reimbursement make their input invaluable in the realm of CDI and coding too This book will help your physician advisors quickly understand the vital role they play and how they can not only help improve healthcare reimbursement but also reduce claims denials and improve the quality of care overall This book will Provide job descriptions and sample roles and responsibilities for CDI physician advisors Outline the importance of CDI efforts in specific

relation to the needs and expectations of physicians Highlight documentation improvement focus areas by Major Diagnostic Category Review government initiatives and claims denial patterns providing physician advisors concrete tools to sway physician documentation      *Successful Collaboration in Healthcare* Colleen Stukenberg,2010-01-27 This critically acclaimed work makes the case for collaboration and shows that it can be greatly enhanced with conscious understanding and systematic effort As a healthcare specialist who has worn many hats from direct care giver to case manager to documentation specialist Colleen Stukenberg is able to Show how to build trust and communicate      *The Clinical Documentation Improvement Specialist's Guide to ICD-10* Glenn Krauss,2014-05-14 Take charge of ICD 10 documentation requirements The implementation of ICD 10 brings with it new documentation requirements that will have a significant impact on the work of your CDI team The higher degree of specificity of information needed to code accurately will have a direct correlation to reimbursement and compliance CDI specialists need a firm understanding of the new code set and the rules that govern it to obtain the appropriate level of documentation from physicians The Clinical Documentation Improvement Specialist s Guide to ICD 10 is the only book that addresses ICD 10 from the CDI point of view Written by CDI experts it explains the new documentation requirements and clinical indicators of commonly reported diagnoses and the codes associated with those conditions You ll find the specific documentation requirements to appropriately code conditions such as heart failure sepsis and COPD Learn from your peers The Clinical Documentation Improvement Specialist s Guide to ICD 10 includes case studies from two hospitals that have already begun ICD 10 training so you can use their timelines as a blue print to begin your organization s training and implementation ICD 10 implementation happens in 2013 It s not too soon to start developing the expertise and comfort level you ll need to manage this important industry change and help your organization make a smooth transition Benefits Tailored exclusively for CDI specialists Side by side comparison of what documentation is necessary now v what will be required starting October 1 2013 Timelines to train physicians in new documentation requirements to ensure readiness by implementation date Strategies and best practices to ensure physician buy in      *The Physician Advisor's Guide to Clinical Documentation Integrity, Second Edition* Trey La Charité,2020-08 Physician advisors are not just needed for case management anymore ICD 10 CM PCS and the changing landscape of healthcare reimbursement make their input invaluable in the realm of CDI and coding too This book will help your physician advisors quickly understand the vital role they play and how they can not only help improve healthcare reimbursement but also reduce claims denials and improve the quality of care overall      *Clinical Documentation* Barbara Acello,2007-01-01 Clinical documentation can significantly affect a nursing home s survey results reimbursement received and most importantly resident care Yet little formal training is given on how to complete this complicated and often confusing process With so much at stake it s critical that nurses have a resource they can turn to in order to help achieve accurate comprehensive documentation for all residents      **The Counselor's Steps for Progress Notes** Rhonda Sutton,2015-06-21 Dr Rhonda

Sutton's second edition of the straightforward guide to progress notes includes additional examples, information, documentation, and clinical language that expands on the utility and readability of the first book. Additional case studies provide examples of how to use the STEPs to format notes. New chapters include information on clinical language and documentation. This book covers everything about progress notes from how to write them to how to store them and even what to do when someone requests to them. In addition, clinical terms and abbreviations are included as well as suggestions for other clinical documentation such as termination letters, privacy statements, and professional disclosure statements. Suited for all types of mental health clinicians, this book will help therapists improve upon their progress notes and other forms of clinical documentation.

Clinical Documentation Improvement (CDI) Made Easy, 2nd Edition Anthony Nkwuaku, 2018-02-24. The book provides clear guides on how to perform the vital duties required in obtaining accurate, quality, complete, and specific documentation from the providers so as to reflect the quality of care, severity of illness, and risk of mortality of admitted patients during their encounter to the hospital or inpatient rehab. The book is a must-have for every CDIS or anyone involved in clinical documentation. The book has current ICD 10 CM PCS update with pertinent information on the 2018 Official Coding Guidelines for Coding and Reporting. Coding Clinic advice, Pay for Performance sample queries, various disease processes by MDCs, CDI strategy for success in inpatient rehab, rehab impairment group codes and categories, list of all the surgical and MS DRGs, and much more. Remember if it was not documented and documented accurately, it never happened.

*Clinical Documentation Reference Guide*, 2023. The Writer's Handbook Jeff Griffith, Donna D. Ignatavicius, 1986. Clinical Documentation Specialist - The Comprehensive Guide VIRUTI SHIVAN. Dive into the essential world of clinical documentation with *Clinical Documentation Specialist: The Comprehensive Guide*, a pivotal resource designed for healthcare professionals committed to excellence in patient care through meticulous record keeping. This guide offers a deep dive into the principles of accurate and compliant medical documentation, highlighting its critical role in ensuring optimal patient outcomes and the seamless operation of healthcare systems. With an emphasis on practical strategies, real-world applications, and the latest compliance standards, this book serves as an invaluable tool for both aspiring and experienced clinical documentation specialists. By focusing on enhancing communication between healthcare providers and supporting the delivery of high-quality care, it addresses the challenges and complexities of modern medical documentation practices. Without relying on images or illustrations for clarity, the guide stands out for its comprehensive coverage and insightful analysis, making it a unique addition to the professional library of healthcare providers. It transcends basic instructional material by weaving in theoretical knowledge with actionable advice, empowering readers to navigate the nuanced landscape of healthcare documentation with confidence. The absence of visual elements is more than compensated for by the depth of knowledge and the engaging writing style, ensuring that readers are equipped with the knowledge and skills necessary to make a significant impact in their roles as guardians of patient information and care continuity.

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