

## **Chapter 1 Receiving and Verifying Medication Orders**

### **Medication Order (Retail)**

- Usually includes pre-printed information.
- Written information MUST BE IN INK
- Information requirements on Prescription:
  - ▲ Patient's full name
  - ▲ Date of issue
    - Prescriptions are valid for 1 year since date of issue
    - Schedule II drugs prescriptions are valid for 6 months or less
    - **Schedule II drugs must be filled within 3 days of prescribing**
  - ▲ Name and Title of prescriber
    - Acceptable Prescribers: MD, DO, OD, DDS, DVM, PA, Nurse Practitioner.
  - ▲ DEA number (for controlled substances)
  - ▲ Name of Drug prescribed
  - ▲ Strength (usually in mg or ml) and dosage form
  - ▲ Quantity of drug being dispensed
  - ▲ Instructions for Dosage (SIG) (**Study Symbols, Abbreviations, and Shorthand on website**)
  - ▲ (Optional) Instructions for labeling
  - ▲ Signature of prescriber in INK (NO STAMPS)
  - ▲ Authorization for generic substitute or Dispense as Written (DAW)
  - ▲ Refill Information
  - ▲ (Rare) Preparation Instructions
  - ▲ **SCHEDULE II Drug patient information requirements:**
    - Address and Phone #
    - Age/DOB
    - Allergies and concurrent meds
    - Insurance coverage (self-pay/copay/etc..)
- Verification of DEA number:
  - ▲ A/B/C/D/Etc assigned to MD, DO, DDS, OD
  - ▲ M assigned to midlevel practitioners (PA, Nurse Practitioner)
  - ▲ T assigned to trainee
  - ▲ The second letter is the first letter of the prescriber's last name.
  - ▲ (sum of odd-numbered digits) + 2(sum of even-numbered digits) = (last number should match the 7<sup>th</sup> number of DEA number)
- Refill Requests
  - ▲ Drugs other than schedule II drugs can be refilled over the phone
  - ▲ Schedule III-IV have specific refill spacings
  - ▲ Schedule II drugs don't allow refills.
- Prescriptions for Schedule II drugs
  - ▲ Triplicate forms (DEA, Prescriber, Pharmacy) (**STUDY FORMS ON WEBSITE**)
  - ▲ Prescription may not have errors or write overs
- DON'Ts
  - ▲ No refill authorizations without prescription

# Certified Pharmacy Tech Study Guide

**Robbyn Gilleo Cph, Ptcb Exam Prep  
Team, Ascencia Test Prep**

## **Certified Pharmacy Tech Study Guide:**

Pharmacy Technician Certification Quick Study Guide Stacey Curtis, 2020-02 1 New chapter and content on professional development opportunities for pharmacy technicians 2 Updated information on key medical terminology commonly used medications herbals and dietary supplements laws and regulations compounding and the medication order entry and fill process 3 Tried and true explanations of mathematical concepts pharmaceutical systems of measurement dosage calculations concentrations and pharmacy business calculations 4 Sample questions at the end of each chapter reinforce important concepts and knowledge delete comma 5 Includes 125 practice questions on PTCE certification exam content and pharmaceutical calculations 6 Answer key with step by step instructions for mathematical calculations

## **Ptcb Exam Study Guide**

Ptce Exam Study Guide Team, 2017-05-27 PTCB Exam Study Guide Test Prep Book Practice Test Questions for the Pharmacy Technician Certification Examination PTCE Developed for test takers trying to achieve a passing score on the Pharmacy Technician Certification Exam PTCE this comprehensive study guide includes Quick Overview Test Taking Strategies Introduction to the PTCB Pharmacology for Technicians Pharmacy Law and Regulations Sterile Non Sterile Compounding Medication Safety Pharmacy Quality Assurance Medication Order Entry and Fill Process Pharmacy Inventory Management Pharmacy Billing and Reimbursement Information System Usage and Application Practice Questions Detailed Answer Explanations Each section of the test has a comprehensive review that goes into detail to cover all of the content likely to appear on the Pharmacy Technician Certification Exam PTCE The practice test questions are each followed by detailed answer explanations If you miss a question it's important that you are able to understand the nature of your mistake and how to avoid making it again in the future The answer explanations will help you to learn from your mistakes and overcome them Understanding the latest test taking strategies is essential to preparing you for what you will expect on the exam A test taker has to not only understand the material that is being covered on the test but also must be familiar with the strategies that are necessary to properly utilize the time provided and get through the test without making any avoidable errors Anyone planning to take the Pharmacy Technician Certification Exam PTCE should take advantage of the review material practice test questions and test taking strategies contained in this study guide

*PTCB Exam Study Guide* Michael R Simmons, Feeling overwhelmed by the PTCB exam You're not alone Studying for the Pharmacy Technician Certification Exam can feel like a daunting challenge With so much information to cover and limited time to prepare it's easy to feel lost But what if you had a structured easy to follow system that helps you study smarter not harder This comprehensive study guide is designed to streamline your preparation ensuring you focus on what truly matters Whether you have months to prepare or just a few weeks this book provides a step by step roadmap to mastering key concepts and boosting your confidence before test day What You'll Get in This PTCB Exam Guide Complete Coverage of Exam Topics Organized into 10 essential modules covering everything from pharmacology and federal regulations to sterile compounding pharmacy

calculations and medication safety Five Full Length Practice Tests 90 questions each 450 total to simulate real exam conditions and help you build test taking confidence Five Section Wise Practice Tests A total of 300 questions including 50 dedicated pharmacy math questions ensuring mastery of fundamental concepts 200 Printable Flashcards Reinforce key terms drug classifications and essential pharmacy concepts for fast recall Detailed Answer Explanations Understand not just what the correct answers are but why they are correct Proven Test Taking Strategies Learn time management techniques question answering tactics and methods to minimize test anxiety Your Step by Step Path to Success Master Core Concepts Each module provides clear explanations real world examples and simplified breakdowns of complex topics Practice Like a Pro Apply your knowledge with targeted Q A sessions that mirror the actual exam format Simulate Exam Day Take full length practice tests under timed conditions to build endurance and reduce stress Review and Reinforce Use answer explanations and flashcards to pinpoint weak areas and boost retention Pass Your PTCB Exam with Confidence Don t waste time on outdated or overwhelming materials This expertly crafted guide delivers everything you need to ace the exam on your first try without the guesswork Get your copy today and take the first step toward your pharmacy technician career **PTCB**

**Exam Prep 2023-2024** Shawn Blake,2023-04-06 Become a certified pharmacy technician and land the job of your dreams with this comprehensive study guide that will fully prepare you for the PTCB Exam Worried about failing the upcoming pharmacy technician exam Looking for the best study guide possible to help you pass it on your first try Each year thousands of candidates give their all in an effort to pass the PTCB exams With a passing rate of only 59% over the past 7 years the exam has earned a reputation for being extremely difficult But there s no reason to stress out With the proper preparations and focused consistent study you can be one of the special few who only need to take it once While self study and making your own materials are good options you ll save time and effort with a ready made comprehensive study guide covering all the topics that will be included in the test You ll have a significant head start on the exam without having to sift through mountains of materials In this manual you won t just find all the information you need to study you ll also have detailed practice tests similar to what you ll encounter in the exam so you know what to expect on the big day Inside you ll discover A rundown of the PTCB exam its objectives and who is eligible to take it Study strategies to help you avoid burnout and do well on the test A breakdown of the PTCB exam s four subject areas and corresponding study guides for each A closer look at pharmacology drug classifications interaction and contradictions therapeutic equivalence compounding and more Strategies for the safe handling and disposal of substances and waste as well as the laws and regulations governing the work of a pharmacy technician Patient safety and quality assurance initiatives to safeguard the health of drug users and reduce the likelihood of medical mistakes sketchy prescriptions and more Order entry and processing study up on compounding non sterile products reading prescriptions working with drug administration supplies and dealing with expired medications A compilation of commonly prescribed drugs and medications along with their brand and generic names to help you study 4

complete sets of practice tests with extensive explanations to help you prepare for exam day And much more While there is always a second chance if you don t pass the first time it s best to succeed the first time around There will be many obstacles and diversions on your path but if you follow this reviewer you will have a good chance of achieving your goals Every second counts so don t procrastinate any longer and dive headfirst into your PTCB study material If you want to level up your PTCB exam preparation then you need this book today

### **PTCB Exam Study Guide** Ascencia Pharmacy Technician Prep

Team,2018-09 You might think this is just another study guide However our healthcare test prep isn t like other study guides Because Ascencia Test Prep s unofficial PTCB Exam Study Guide Test Prep and Practice Test Questions Book for the Pharmacy Technician Certification Board Examination offers you examples graphics and information you ll benefit from a quick yet total review of everything on the exam Imagine having your test prep materials on your phone or tablet Ascencia Test Prep s PTCB Exam Study Guide Test Prep and Practice Test Questions Book for the Pharmacy Technician Certification Board Examination comes with FREE practice questions online flash cards study cheat sheets and 35 test tips all available online These easy to use materials will give you the edge you need to pass your exam the first time Copyright 1996 2018 Pearson Education Inc or its affiliate s was not involved in the creation or production of this product is not in any way affiliated with Ascencia Test Prep and does not sponsor or endorse this product Ascencia Test Prep s PTCB Exam Study Guide Test Prep and Practice Test Questions Book for the Pharmacy Technician Certification Board Examination offers you a full review of the subjects covered on the Certified Strength and Conditioning Specialist exam test tips and strategies real world examples and worked through practice problems Our book covers Online Resources Introduction Pharmacology Assisting the Pharmacist Pharmacy Law Ethics Administration Management of the Pharmacy Compounding Pharmaceuticals Pharmacy Math Practice Test and also includes ONE FULL practice test so that you will be ready on test day

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this guide with these great features and benefits Comprehensive Review Each section of the test has a comprehensive review created by Test Prep Books that goes into detail to cover all of the content likely to appear on the test Practice Test Questions We want to give you the best practice you can find That's why the Test Prep Books practice questions are as close as you can get to the actual PTCB test Answer Explanations Every single problem is followed by an answer explanation We know it's frustrating to miss a question and not understand why The answer explanations will help you learn from your mistakes That way you can avoid missing it again in the future Test Taking Strategies A test taker has to understand the material that is being covered and be familiar with the latest test taking strategies These strategies are necessary to properly use the time provided They also help test takers complete the test without making any errors Test Prep Books has provided the top test taking tips Customer Service We love taking care of our test takers We make sure that you interact with a real human being when you email your comments or concerns Anyone planning to take this exam should take advantage of this Test Prep Books study guide Purchase it today to receive access to PTCB review materials PTCB practice questions Test taking strategies

**Pharmacy Technician Exam Review Guide** Judith L. Neville, 2013 Pharmacy Technician Exam Review Guide provides exam preparation help for pharmacy technician candidates preparing to sit for the Pharmacy Technician Certification Exam PTCE This book is designed to equip candidates with excellent study tools that are intended to review the required level of information to prepare the candidate for the examination by focusing on the key topic areas [PTCB Exam Simplified](#) David a. Heckman PharmD, 2019-12-17 Preparing for the Pharmacy Technician Certification Exam can be difficult One look at the PTCB exam content outline leaves many potential test takers feeling overwhelmed It's no wonder The items on the outline might appear broad and non specific whether you're a seasoned veteran or someone new to the field That's where this book comes in This pharmacist authored study guide was carefully crafted to deliver the most relevant information in a way that is practical and easy to understand Take a look at some of its key features Up to Date for the New PTCB Exam Content Outline Effective January 1 2020 Top 200 Drugs Top 50 OTC Drugs and Top 30 Herbal Supplements The Secret to Solving Nearly Any Pharmacy Math Problem The Step by Step Guide for Interpreting Prescription Sigs Pharmacy Law Highlights from the Author of Pharmacy Law Simplified Tables Charts and Illustrations to Facilitate Quick Learning Full Length Practice Exam with Detailed Answer Key It's no secret The new PTCB exam content outline has generated uncertainty among test takers Are you looking for a way to minimize uncertainty reduce stress and approach the PTCB exam with confidence Then look no further PTCB Exam Simplified contains information you will see on the exam and we can prove it Just compare the table of contents to the current PTCB exam content outline **Secrets of the Ptcb Exam Study Guide: Ptcb Test Review for the Pharmacy Technician Certification Board Examination** Ptcb Exam Secrets Test Prep Team, 2015-02-01 Includes PTCB Practice Test Questions If you're concerned about your upcoming PTCB exam Secrets of the PTCB Exam can help Many potential pharmacy technicians have to take the exam two or more times before they pass but

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*PTCE - Pharmacy Technician Certification Exam Flashcard Book + Online* Della Ata Khoury, CPhT, 2016-08-25 REA's PTCE Pharmacy Technician Certification Exam Flashcard Book Updated Second Edition 500 Questions Answers You Need to Know This latest addition to our Health Sciences series of flashcards is designed to help PTCE candidates check their test readiness before taking the Pharmacy Technician Certification Exam Unlike most flashcards that come in a box our cards are bound in an easy to use organized book that makes it convenient to study anywhere Written by a seasoned pharmacy technician instructor and based on the most recent exam our study supplement covers everything you need to know for the PTCE assisting the pharmacist in serving patients maintaining medication and inventory control systems and participating in the management of pharmacy practice The flashcards are broken down by PTCE test topics and include multiple choice questions with detailed answer explanations The questions are similar to what you may encounter on the PTCE The 500 flashcards are divided as follows 200 flashcards focused on the top 200 brand generic drug names including their respective drug classes indications side effects and special considerations 50 flashcards focused on pharmaceutical terms and abbreviations 250 flashcards focused on PTCE review material 165 flashcards on

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### **Ptcb Exam Study Guide**

Robbyn Gilleo Cph, Ptcb Exam Prep Team, Ascencia Test Prep, 2016-08-11 Ascencia Test Prep s first study guide PTCB Exam Study Guide Ascencia s Test Prep Book and Practice Test Questions for the Pharmacy Technician Certification Board Examination is a comprehensive book offering readers a full review of the subject matter covered on the PTCB exam test tips and strategies real world examples and worked through practice problems Ascencia s PTCB book covers Pharmacology The Principles of Pharmacology An Introduction to Medical Terminology Systems Pharmacology Pharmacy Abbreviations Assisting the Pharmacist Ambulatory Community Pharmacy Institutional Hospital Pharmacy Pharmacy Automation Investigational Drug Data Pharmacy Law Ethics History Controlled Drugs Administration Management of the Pharmacy Medication Errors Reference Materials Hazardous Materials and Safety in the Workplace Inventory Compounding Pharmaceuticals Non Sterile Compounding Sterile Compounding Pharmacy Math Fundamentals of Pharmacy Math Fractions and Decimals Ratio Proportions and Percentage Liquid Measures Concentrations Dilutions Admixture Calculations Business Math Ascencia s PTCB study guide also includes two full PTCB practice tests ensuring that readers will be prepared come test day About Ascencia Test Prep With healthcare fields such as nursing pharmacy emergency care and physical therapy becoming the fastest and largest growing industries in the United States individuals looking to enter the healthcare industry or rise in their field need high quality reliable

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