

# Audit Criteria for Completed Care Plans

Audit criteria	Rationale	Scale
1. The client has a documented care plan.	A care plan should be documented utilising the approved template / format that provides an overview of the way in which the service will support the client achieve their goals.	1 - Yes 0 - No
2. If the client does not have a care plan, the rationale for not completing the care plan is clearly documented.	It is not always appropriate to formally set goals and develop a care plan for a client, however the rationale for not completing the care plan should be documented as per organisational procedures.	1 - Yes 0 - No 0.5 - Not Applicable
3. The date that the care plan was completed is recorded.	Readers should be able to quickly identify when the care plan was completed.	1 - Yes 0 - No
4. The people involved in the development of the care plan are recorded.	Person centred care highlights the importance of actively engaging the client and other relevant people (including carers, friends, family and other service providers) in the development and review of the care plan. The names of the people involved in care planning should be clearly documented (including roles and organisations where relevant).	1 - Yes 0 - No
5. The writing in the care plan is legible.	In order to be useable, a care plan needs to be easily able to be read.	1 - Yes 0 - No
6. The language used in the care plan is appropriate to the client.	The care plan should be written in language that is appropriate to the client, without the use of complex terminology or acronyms.	1 - Yes 0 - No
7. The care plan provides an overview of the current context / current situation.	The care plan should include a brief summary of the current situation, including the key issues that the client hopes to address through their care plan. This should provide adequate detail to enable the reader to understand how the subsequent goals fit into the clients overall life or context. The current context may include key points around the person's priorities, capacities, values, supports, issues and concerns.	2 - Always 1 - Sometimes 0 - Never
8. The goals set clearly demonstrate what the client hopes to achieve.	The goals should identify what the client hopes to achieve (in the short or long term). The goals may include hopes within and beyond the scope of services provided by your organisation.	2 - Always 1 - Sometimes 0 - Never
9. Actions are recorded for each goal and clearly outline the key steps that need to be completed in order to achieve the goals.	The documented action/s should provide an overview of how staff will work with the client and other relevant people (including carers, family and other service providers) to support the achievement of each goal.	2 - Always 1 - Sometimes 0 - Never
10. There are appropriate timeframes recorded for when each action will be completed.	Specific timeframes should be articulated for each action, and reflect the client's needs and priorities. This enables a care plan to be easily reviewed and helps to set out expectations for each party involved in the care planning process. For some actions (e.g. sending a referral), it is relevant to define a specific date for completion. For other actions (e.g. daughter to provide transport until volunteer driver in place) it may be more appropriate to record a timeframe (i.e. 4-6 weeks).	2 - Always 1 - Sometimes 0 - Never
11. The person / people responsible for implementing each action are documented.	In order to demonstrate clear accountability, a specific person should be assigned responsible for each action. In order to support a collaborative approach, it is important to document the actions to be completed by staff, the client, carers and other relevant team members.	2 - Always 1 - Sometimes 0 - Never
		Subtotal (Q 1 - 11) ..... / 15



## Care Plan Audit Tools

**Jona**

## Care Plan Audit Tools:

*Applying the Roper-Logan-Tierney Model in Practice E-Book* Karen Holland, Jane Jenkins, Jackie Solomon, Sue Whittam, 2008-04-08 The eBook version of this title gives you access to the complete book content electronically. Evolve eBooks allows you to quickly search the entire book, make notes, add highlights and study more efficiently. Buying other Evolve eBooks titles makes your learning experience even better; all of the eBooks will work together on your electronic bookshelf so that you can search across your entire library of Nursing eBooks. Please note that this version is the eBook only and does not include the printed textbook. Alternatively you can buy the Text and Evolve eBooks Package which gives you the printed book plus the eBook. Please scroll down to our Related Titles section to find this title. This is a new edition of the highly successful textbook which explores the use of the Roper Logan and Tierney Model of Nursing in practice. It underpins nursing care for patients with a variety of health care problems. The main focus is on nursing adult patients in acute and community based settings. Applying the RLT Model in Practice has been written to enable students and their teachers in both Higher Education and clinical practice to explore the different dimensions of the model through a variety of case studies and exercises. The case studies can be viewed as triggers for student problem solving skills in using the Model. Many of the exercises are aimed at enabling readers to find evidence to support nursing activities. The authors have incorporated an international perspective throughout the text. Based on the most popular model used in general nursing care throughout the world, it explicitly demonstrates how the RLT model can be used to assess, plan, deliver and evaluate individualised nursing care. It applies the RLT model in the context of today's health services and links it to clinical governance and the multi-disciplinary context of care. It uses a problem solving approach with extensive use of exercises and case studies. Attractive two colour design using boxes, tables and summaries. Fully updated throughout in line with changes in practice, developments in the evidence base, changes in the NHS e.g. modern matrons, Modernisation Agency etc. More material on how to apply the model in an inter-disciplinary context. Updated infection control section. More on discharge planning. More material relating to primary care.

**A Practical Guide to Care Planning in Health and Social Care** Marjorie Lloyd, 2010-03-16 A valuable resource which will capture the interest of all those involved in planning high quality care. C. Dickie Lecturer, Adult Nursing, University of the West of Scotland. This accessible guide takes the mystery and fear out of care planning and will help you to develop a person centred approach to delivering good quality nursing care in all clinical settings. The book explores each part of the care planning process in detail and provides opportunities for you to reflect upon practice and to develop effective skills through Interprofessional working, Risk management, Communication and listening skills, Reflection, Supervision. Practical examples demonstrate how best to complete care planning documents and samples are provided in the appendix for you to practice with. Useful websites and checklists are included to help you become more confident with the care planning process. A Practical Guide to Care Planning in Health and Social Care is essential reading for all health and social care.

students involved in planning good quality care A structured plan is the essential foundation for the delivery of safe and effective care This publication successfully guides the reader through the stages of care planning using a simple yet systematic approach Its strength lies in the carefully designed format which gives consideration to the evidence base as well as providing guidance for the practical application of care plans Patient Safety and Quality: section 6, Tools for improvement ,2008 Nurses play a vital role in improving the safety and quality of patient care not only in the hospital or ambulatory treatment facility but also of community based care and the care performed by family members Nurses need to know what proven techniques and interventions they can use to enhance patient outcomes To address this need the Agency for Healthcare Research and Quality AHRQ with additional funding from the Robert Wood Johnson Foundation has prepared this comprehensive 1 400 page handbook for nurses on patient safety and quality Patient Safety and Quality An Evidence Based Handbook for Nurses AHRQ Publication No 08 0043 Online AHRQ blurb <http://www.ahrq.gov/qual/nurseshdbk>

**Quality Improvement in Healthcare** Karen Parsley,Philomena Corrigan,1999 A practical multidisciplinary approach to the improvement of the quality of clinical practice It attempts to assist individuals or groups of clinicians to work together to improve their local practice by discussing how they can measure and appraise the quality and effectiveness of the care they deliver The book also considers the broader context of quality improvement describing organisational approaches and national initiatives These discussions include the use of a range of audit tools and the role of care pathways in practice

*Classification of Nursing Diagnoses* ,1989 Fundamentals of Nursing Barbara Kozier,2004 For years Kozier and Erb's Fundamentals of Nursing Concepts Process and Practice has been the leading textbook that helps students embark on their careers in nursing The seventh edition retains many of the features that have made this textbook the number one choice of nursing students and faculty for so long Book jacket

**Case Managed Care Planning** ,1987 **Quality Assurance**

Claire Gavin Meisenheimer,1985 **Applying the Roper-Logan-Tierney Model in Practice** Jane Jenkins, BA MSc SRN RNT,Jackie Solomon, MA, PGDip, SRN,Sue Whittam,Karen Holland,2008-06-03 This title is directed primarily towards health care professionals outside of the United States Applying the RLT Model in Practice has been written to enable students and their teachers in both Higher Education and clinical practice to explore the different dimensions of the model through a variety of case studies and exercises The case studies can be viewed as triggers for student problem solving skills in using the Model Many of the exercises are aimed at enabling readers to find evidence to support nursing activities The authors have incorporated an international perspective throughout the text Based on the most popular model used in general nursing care throughout the world Explicitly demonstrates how the RLT model can be used to assess plan deliver and evaluate individualised nursing care Applies the RLT model in the context of today's health services and links it to clinical governance and the multi disciplinary context of care Uses a problem solving approach with extensive use of exercises and case studies Attractive two colour design using boxes tables and summaries Fully updated throughout in line with changes in practice

developments in the evidence base changes in the NHS e g modern matrons Modernisation Agency etc More material on how to apply the model in an inter disciplinary context Updated infection control section More on discharge planning More material relating to primary care **Classification of Nursing Diagnoses** North American Nursing Diagnosis Association. Conference,1989 **Nursing Care Planning** Dolores E. Little,Doris L. Carnevali,1976 **A Systematic Approach to the Nursing Care Plan** Marlene Glover Mayers,1983 **Quality Assurance for Long-term Care** Tari Vinz Miller,Marilyn J. Rantz,1991 Here is a complete how to kit for a comprehensive quality improvement program This practical resource presents concise background information on QA and addresses the unique requirements in long term care it supplies everything you need including ready made forms you can use as is or modify to fit your needs **Cost accounting, systematizing and auditing** Washington Institute, Chicago,1920 **Planning and Evaluating Nursing Care** Jona,1976 *Journal of Gerontological Nursing ,1991 An Evaluation of the Contribution to Nursing Management of Patients' Behavioral Problems Through the Process of Consultation in a General Hospital by a Psychiatrist and a Clinical Nursing Specialist in Psychiatry* Gertrude E Flynn,1977 **Nursing Times ,2008 Concepts and Issues in Nursing Practice** Barbara Kozier,1992 **Using Computers in Nursing** Marion J. Ball,Kathryn J. Hannah,1984

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