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## Phlebotomy Procedures

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Know the steps involved in venipuncture, including patient preparation, equipment setup, and specimen collection.

Evacuated tube system method



### 1. Preparation:

#### • Gather necessary equipment:

- Gloves
- Tourniquet
- Alcohol swabs
- Blood collection tubes (with appropriate additives)
- Needles (with safety devices)- 21g most common
- Bandages or gauze pads
- Sharps container

- Verify patient identity using two unique identifiers (e.g., name, date of birth).
- Explain the procedure to the patient and obtain informed consent if required.
- Ensure a comfortable and appropriate environment for blood collection.
- Fasting— some tests such as those for glucose, cholesterol, and triglycerides require that the patient abstain from eating for at least 12 hours. The phlebotomist must ascertain that the patient is indeed in a fasting state prior to the testing.
- Basal State- some tests require that the patient be fasting from food as well as exercise.

### 2. Patient Positioning:

- Select an appropriate site for venipuncture, typically the antecubital fossa on the inner arm.
- Position the patient comfortably, with the arm extended and supported at the elbow.
- With a history of syncope or other distress, have the patient lie supine for venipuncture.

### 3. Hand Hygiene and Personal Protective Equipment (PPE):

- Perform hand hygiene before and after every patient encounter using soap and water or alcohol-based hand sanitizer.
- Wear gloves during phlebotomy procedures to protect against exposure to blood and bodily fluids.
- Adhere to standard precautions at all times when handling blood and body fluids, regardless of the patient's infectious status.
- Treat all blood and body fluids as potentially infectious and take appropriate precautions to prevent exposure.
- Handle sharps devices (e.g., needles, lancets) with care and dispose of them immediately into puncture-resistant sharps containers after use.
- Avoid recapping needles and use safety-engineered devices to prevent needlestick injuries.
- Never bend or break needles by hand and avoid overfilling sharps containers to minimize the risk of needlestick injuries.
- Dispose of contaminated waste, including sharps, blood collection tubes, and other biohazardous materials, in appropriate containers.

# Certified Phlebotomy Tech Study Guide

**Mona Lindsey**



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