

Chapter 7 Study Guide Management and Leadership

Part 1 Yes or No

Directions Indicate your answer to each of the following questions by placing a check mark on the line under *yes* or *no* at the right.

1. Are planning, staffing, and controlling all functions of management?
2. Is communication with suppliers an internal communication?
3. Are core values guiding principles of the company?
4. Is it true that "Leaders are born and not made"?
5. Is strategic management a style in which the manager is more controlling?
6. Are mid-managers responsible for specific areas of operation in a business?
7. Do ethical business practices involve only the company's executives?
8. Is communication from one manager to another horizontal communication?

Yes

No

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Part 2 Unscramble

Directions Unscramble the following vocabulary words that were discussed in Chapter 7.

9. louncares (2 words)
10. flanceelni
11. dearpilshe
12. stiche
13. gametannem
14. thanimoreolans (2 words)
15. ginalpas

Answers

9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____

Part 3 Matching

Directions In the Answers column indicate which kind of influence is best described by each statement.

- | | |
|-----------------------|-----------------------|
| A. Position influence | C. Expert influence |
| B. Reward influence | D. Identify influence |

16. Other employees acknowledge that the person has specialized knowledge.
17. Examples include money, job benefits, or recognition.
18. Having authority over others results in positive responses to requests.
19. Criticizing rather than praising employees is another way to exercise influence.
20. Employees are more willing to support someone whom they trust and respect.

Answers

16. _____
17. _____
18. _____
19. _____
20. _____

Chapter 7 Study Guide Management And Leadership Answers

Kim Stewart



Chapter 7 Study Guide Management And Leadership Answers:

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