

Chapter 7 Study Guide Management and Leadership

Part 1 Yes or No

Directions Indicate your answer to each of the following questions by placing a check mark on the line under yes or no at the right.

| | Yes | No |
|--|-------|-------|
| 1. Are planning, staffing, and controlling all functions of management? | _____ | _____ |
| 2. Is communication with suppliers an internal communication? | _____ | _____ |
| 3. Are core values guiding principles of the company? | _____ | _____ |
| 4. Is it true that "Leaders are born and not made"? | _____ | _____ |
| 5. Is strategic management a style in which the manager is more controlling? | _____ | _____ |
| 6. Are mid-managers responsible for specific areas of operation in a business? | _____ | _____ |
| 7. Do ethical business practices involve only the company's executives? | _____ | _____ |
| 8. Is communication from one manager to another horizontal communication? | _____ | _____ |

Part 2 Unscramble

Directions Unscramble the following vocabulary words that were discussed in Chapter 7.

9. lourcarese (2 words)
10. fanceelni
11. dearpilshe
12. sticke
13. gametansem
14. thanintoreolans (2 words)
15. ginlapas

Answers

9. enclosure
10. finance
11. leadership
12. sticky
13. management
14. transportation
15. napkins

Part 3 Matching

Directions In the Answers column indicate which kind of influence is best described by each statement.

| | |
|-----------------------|-----------------------|
| A. Position influence | C. Expert influence |
| B. Reward influence | D. Identity influence |

16. Other employees acknowledge that the person has specialized knowledge.
17. Examples include money, job benefits, or recognition.
18. Having authority over others results in positive responses to requests.
19. Criticizing rather than praising employees is another way to exercise influence.
20. Employees are more willing to support someone whom they trust and respect.

Answers

16. C
17. B
18. A
19. D
20. A

Chapter 7 Study Guide Management And Leadership Answers

Kim Stewart

Chapter 7 Study Guide Management And Leadership Answers:

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