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# Concise Guide To Paralegal Ethics

**Therese A. Cannon, Sybil Taylor Aytch**





## **Concise Guide To Paralegal Ethics:**

**Concise Guide to Paralegal Ethics** Therese A. Cannon, 2013 This concise version of Therese Cannon's highly acclaimed and successful textbook provides authoritative concise coverage of ethical principles from the perspective of the practicing paralegal. Perfect for use in shorter courses or in substantive courses where ethics is introduced, this text delivers current coverage of all the major areas of legal ethics, placing special emphasis on how the rules affect paralegals. An authoritative presentation combined with clear and readable pedagogy, each chapter begins with an overview followed by well-written text in a well-organized format. Key terms are introduced in italics, and marginal definitions help students with terminology. Review questions, hypotheticals, and discussion questions and projects reinforce the material. Useful appendices that provide the text of relevant ethical codes are included. A teaching package that includes an Instructor's Manual and PowerPoint slides. The Third Edition thoroughly updated and polished features updated and new rules, cases, and narrative, an exciting new section on assignments and research projects, more hypotheticals, in discussion questions, changes in ABA Model Rules, new cases in UPL, confidentiality, and conflicts. Written by the highly respected legal educator Therese Cannon, this succinct, reliable text is the ideal tool for teaching students about paralegal ethics in the real world. Instructor's Manuals are a professional courtesy offered to professors only. For more information or to request a copy, please contact Wolters Kluwer Law Business at 800 529 7545 or [examcopy@wolterskluwer.com](mailto:examcopy@wolterskluwer.com). **Concise Guide to Paralegal Ethics** Therese A. Cannon, Sybil Taylor

Aytch, 2018-09-14 Clearly written and replete with design elements that facilitate study and review, the Concise Guide to Paralegal Ethics provides succinct coverage that focuses on the professional paralegal. Perfect for use in shorter courses or substantive courses with an ethics component, the Fifth Edition provides timely and thorough coverage of all major legal ethics topics. New to the Fifth Edition: Discussion of how the ethics of technology affects paralegals in matters of confidentiality and privilege; competence, conflicts of interest, and advertising; changes in legal practice that add to the responsibilities of paralegals. Refreshed review questions, discussion questions, hypotheticals, and projects. Professors and students will benefit from consistent emphasis on how the rules of ethics affect paralegals. Authoritative writing in a well-organized format. Helpful overviews in every chapter. Italicized key terms with corresponding definitions in the margins. Review questions, hypotheticals, discussion points, and projects. Relevant ethics codes conveniently located in the Appendix. Teaching materials include Instructor's Manual with Test Bank, PowerPoint slides. *Concise Guide to Paralegal Ethics* Cannon, 2013 Keep your students engaged and bring the abstract concepts of ethics in the workplace to life by introducing The Aspen Video Series Lessons in Ethics to your next course in Professional Responsibility, now available with Concise Guide To Paralegal Ethics Fourth Edition. Written by a well-known, respected leader in the paralegal field, the Concise Guide to Paralegal Ethics provides authoritative coverage of all the major areas of legal ethics, placing special emphasis on how the rules affect paralegals. The book is ideal for short courses or for use in substantive courses with additional consideration of



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**Corporate Practice Series** ,1978 *Pocket Guide to Legal Ethics* Angela Schneeman,2008-03-27 Pocket Guide to Legal Ethics is a concise comprehensive guide to the rules of ethics for paralegal students and working paralegals Focusing on the key rules of ethics the text reviews the rules of ethics that attorneys are subject to and how those rules may apply to paralegals In addition Pocket Guide to Legal Ethics includes useful information tailored specifically for paralegals including tips for ethical behavior real world advice and ethical guidance provided by various paralegal associations Topical areas address in this resource include providing competent diligent representation of the client maintaining integrity and public respect for the legal profession avoiding the unauthorized practice of law confidentiality conflicts of interest fees and financial matters advertising and solicitation The easy to use format including checklists charts tables and FAQs in each chapter make Pocket Guide to Legal Ethics a quick reference book that students will want to take from the classroom to the workplace Important Notice Media content referenced within the product description or the product text may not be available in the ebook version **Law Office Policy & Procedures Manual** Howard I. Hatoff,Robert C. Wert,2006 This manual helps medium and large law firms increase productivity by providing a model manual for law office policies and procedures The book an updated and expanded version of the previous fourth edition is divided into seventeen sections covering such topics as law office organization management and administration support personnel office policies personnel policies and benefits office security and emergency procedures financial management file systems technology and communications systems The book contains numerous sample forms and documents as well as extensive bibliographies A CD containing the entire text of the manual is included allowing customization of the manual for particular user needs

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