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CONCISE GUIDE TO PARALEGAL ETHICS

THIRD EDITION



Wolters Kluwer
Law & Business

Concise Guide To Paralegal Ethics 3rd Edition

Therese A. Cannon, Sybil Taylor Aytch

Concise Guide To Paralegal Ethics 3rd Edition:

Concise Guide to Paralegal Ethics Cannon,2013 Keep your students engaged and bring the abstract concepts of ethics in the workplace to life by introducing The Aspen Video Series Lessons in Ethics to your next course in Professional Responsibility now available with Concise Guide To Paralegal Ethics Fourth Edition Written by a well known respected leader in the paralegal field the Concise Guide to Paralegal Ethics provides authoritative coverage of all the major areas of legal ethics placing special emphasis on how the rules affect paralegals The book is ideal for short courses or for use in substantive courses with additional consideration of ethics Each chapter begins with an overview and follows a well organized format Key terms are introduced in italics and marginal definitions help students with terminology Review questions hypotheticals discussion questions and projects reinforce the material Useful appendices provide the text of relevant ethical codes The Fourth Edition explores new rules and cases in ethics New opinions on technology in confidentiality and marketing areas have been added as well Features current authoritative coverage of all the major areas of legal ethics special emphasis on how the rules affect paralegals well known author and respected leader in the paralegal field ideal for short courses or for use in substantive courses for additional ethics coverage dynamic pedagogy chapters begin with overviews and follow well organized format key terms introduced in italics marginal definitions of terminology review questions hypotheticals discussion questions projects to reinforce the material useful appendices with text of relevant ethical codes teaching package Instructor and s Manual Test Bank PowerPoint slides Thoroughly updated the revised Fourth Edition presents new rules and cases new opinions on technology in confidentiality and marketing **Concise Guide to Paralegal Ethics** Therese A. Cannon,2005-10-17 Respected paralegal educator Therese A Cannon has produced a text that meets the needs of both students and instructors In just 250 pages Concise Guide to Paralegal Ethics provides current coverage of all ethical principles from the perspective of the practicing paralegal Designed for use in short ethics courses or when there is not enough time for case analysis this exceptional text familiarizes prospective paralegals with the rules and codes that will influence their future careers The book covers essential topics for the paralegal Major areas of legal ethics How the rules affect legal assistants Regulation of lawyers and paralegals Unauthorized practice of law Confidentiality conflicts of interest advertising and solicitation and fees and client funds Competence Special issues in advocacy Professionalism and special issues for paralegals The author draws on her extensive experience to tailor the book for ease of learning and teaching Each chapter begins with an overview and ends with hypothetical situations that require students to apply the rules and concepts covered Key concepts highlighted in bold and defined in the margin additional key terms are highlighted in italics Review questions test student understanding discussion questions stimulate in depth analysis **Concise Guide to Paralegal Ethics** Therese A. Cannon,Sybil Taylor Aytch,2018-09-14 Clearly written and replete with design elements that facilitate study and review the Concise Guide to Paralegal Ethics provides succinct coverage that focuses on the professional paralegal

Perfect for use in shorter courses or substantive courses with an ethics component the Fifth Edition provides timely and thorough coverage of all major legal ethics topics New to the Fifth Edition Discussion of how the ethics of technology affects paralegals in matters of confidentiality and privilege competence conflicts of interest and advertising Changes in legal practice that add to the responsibilities of paralegals Refreshed review questions discussion questions hypotheticals and projects Professors and students will benefit from Consistent emphasis on how the rules of ethics affect paralegals Authoritative writing in a well organized format Helpful overviews in every chapter Italicized key terms with corresponding definitions in the margins Review questions hypotheticals discussion points and projects Relevant ethics codes conveniently located in the Appendix Teaching materials include Instructor s Manual with Test Bank PowerPoint slides [Concise Guide to Paralegal Ethics](#) Therese A. Cannon,2002 Resource added for the Paralegal program 101101 [Concise Guide to Paralegal Ethics](#) Therese A. Cannon,Sybil Taylor Aytch,2024-08-30 Buy a new version of this textbook and receive access to the Connected eBook with Study Center on Casebook Connect including lifetime access to the online ebook with highlight annotation and search capabilities Access also includes practice questions an outline tool and other helpful resources Connected eBooks provide what you need most to be successful in your law school classes This concise version of Cannon and Taylor Aytch s highly successful textbook provides brief coverage of ethical principles from the perspective of the practicing paralegal This book is written for paralegal students working paralegals and lawyers who use their services The clearly written text enhanced by readable pedagogy provides up to date coverage of all the major areas of legal ethics placing special emphasis on how the rules affect paralegals Each chapter begins with an overview followed by clear textual explanations in a well organized format Key terms are introduced in italics Review questions and discussion questions reinforce the material Research projects at the end of each chapter provide ways to enhance and apply what has been learned In addition each chapter includes hypothetical problems that teach students how the principles and rules are applied Useful appendices provide the text of relevant ethical codes The book is designed to be used in a shorter course on ethics or in substantive courses for additional ethics coverage New to the 6th Edition Updated coverage of the evolving role of legal professionals in providing legal services Discusses areas of growth and change in the legal profession including the integration of technology and ethical considerations in the use of generative AI and ChatGPT Case references at the end of each chapter updated to include most recent rulings Professors and students will benefit from Expertise of the authors bringing deep knowledge and experience to the text Text written specifically for paralegal students Comprehensive and up to date coverage in a clear and readable text Excellent pedagogy with review questions hypotheticals discussion questions and research projects to reinforce students understanding of the material [Paralegals, Profitability, and the Future of Your Law Practice](#) Arthur G. Greene,Therese A. Cannon,2003 This book provides advice on how to hire and use top notch paralegals to achieve success in providing clients with quality service [Forthcoming Books](#) Rose Arny,2001-08 **Im**

Cannon,2005-11-01 **Paralegal Career Starter** ,2006 The paralegal profession is among the fastest growing careers in the United States Working as a paralegal offers an exciting career in law without the expensive and lengthy schooling required to become an attorney But because a paralegal does many of the same things as a lawyer proper training is essential This practical guide offers step by step advice on getting the best training and making the smart career choices that will lead you to a top salary with the right firm American Book Publishing Record ,2002 **Concise Guide to Paralegal Ethics** Aspen Publishers, Therese A. Cannon,2001-11-30 ABA Approval Therese A. Cannon,2004 **Bowker's Law Books and Serials in Print** ,1998 *Concise Guide to Paralegal Ethics* Aspen Publishers,2001-11-01 **Books in Print Supplement** ,2002 **Law Office Policy & Procedures Manual** Howard I. Hatoff, Robert C. Wert,2006 This manual helps medium and large law firms increase productivity by providing a model manual for law office policies and procedures The book an updated and expanded version of the previous fourth edition is divided into seventeen sections covering such topics as law office organization management and administration support personnel office policies personnel policies and benefits office security and emergency procedures financial management file systems technology and communications systems The book contains numerous sample forms and documents as well as extensive bibliographies A CD containing the entire text of the manual is included allowing customization of the manual for particular user needs Work-wise Diane Gersoni-Edelman,1980 Includes critical annotations of 500 books dealing with specific careers and the world of work in general **Job Hunter's Sourcebook** Bohdan Romaniuk,2008-06 Where to Find Employment Leads and Other Job Search Resources *Pocket Guide to Legal Ethics* Angela Schneeman,2008-03-27 Pocket Guide to Legal Ethics is a concise comprehensive guide to the rules of ethics for paralegal students and working paralegals Focusing on the key rules of ethics the text reviews the rules of ethics that attorneys are subject to and how those rules may apply to paralegals In addition Pocket Guide to Legal Ethics includes useful information tailored specifically for paralegals including tips for ethical behavior real world advice and ethical guidance provided by various paralegal associations Topical areas address in this resource include providing competent diligent representation of the client maintaining integrity and public respect for the legal profession avoiding the unauthorized practice of law confidentiality conflicts of interest fees and financial matters advertising and solicitation The easy to use format including checklists charts tables and FAQs in each chapter make Pocket Guide to Legal Ethics a quick reference book that students will want to take from the classroom to the workplace Important Notice Media content referenced within the product description or the product text may not be available in the ebook version

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